



**Please bring the following documents:**

- Proof of Residency: One of the following items
  - Utility bill
  - Lease/Rent agreement or Mortgage booklet
  - Piece of mail with your current address listed
- Social Security Card
- Driver's License or Photo ID
- Proof of Insurance/Medical Benefits: **Bring all that apply**
  - Medicaid card/letter
  - Medicare card
  - Private Insurance Card and policy holder's information (if holder is someone other than self)
  - Champus/Tri-Care/Tri-Care Prime card and policy holder's information (if holder is someone other than self)
- Proof of Income Information: **Bring all that apply**
  - Last three paycheck stubs and/or any other income source (both yours and/or spouse's)
  - OR Last year's tax return
  - Copy of Verification Letter from:
    - Social Security
    - Supplemental Social Security
    - Veteran's benefits
    - Retirement benefits
  - Proof of extraordinary expenses, to include receipts or cancelled checks, you have paid on over the past 12 months (examples include: medical supplies, medications, doctor/hospital bills, therapies, property loss, childcare/respite expenses, etc.)

**NOTE:** Child Support does NOT count as income or extraordinary expense.

- If consumer is under 18, please bring the following:
  - Certified copy of child's birth certificate
  - Child's Social Security card
  - Most recent custody or guardianship papers signed by a judge
  - Notarized Power of Attorney form or letter of guardianship
  - Medicaid/CHIPs card
  - Private insurance card with policy holder's information